

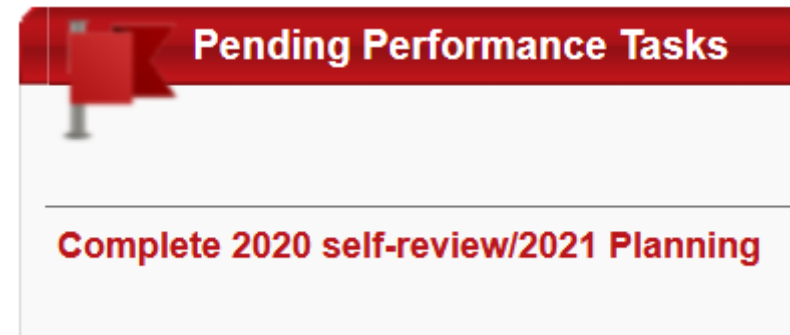
Employee Acknowledgment

Step 5

Click on Your Evaluation

Pathway:

Login to ULINK > Click on “Employee” tab
> Click on “Cornerstone “ in Human
Resources block



Access your review
and
“Get Started”

Goal Rating...

Review entries for the following Pages:

- Executive Goals
- Executive Competencies
- Goal Planning
- Development Planning

Click “Save and Continue” after each Page

Summary

Review the
Overall
Rating

Click

Next

Signatures

Click Box

Employee

I acknowledge that providing my electronic approval is equivalent to signing this document and I understand that my electronic signature is binding.

Sign

Then Click Here

Scroll Down and Click “Submit”

Submit the Review

Submit Review ×

You will not be able to modify once you have submitted. Are you sure that you want to submit now?

This screen will pop up. Click “Submit” again to Complete the Review

To View a Previously Submitted Evaluation

Click on Navigation Icon (Hamburger) in the Upper Right Corner of Cornerstone Page. Then Click on “Performance” then, “Performance Reviews”



- Home >
- Learning >
- Performance >
- Goals
- Performance Reviews
- Competency Assessment Su...
- My Checklists
- My Peers
- Development Plans
- Manage Employee Relationsh...
- To Do's
- Manage Shared and Dynamic...
- Observation Checklists
- Reports >

Launch Review

My Assigned Reviews

My Personal Reviews

Title:

Search

Show completed and expired tasks

Title



Complete Faculty Member Review

Then Click in Box

Step 5 Complete

