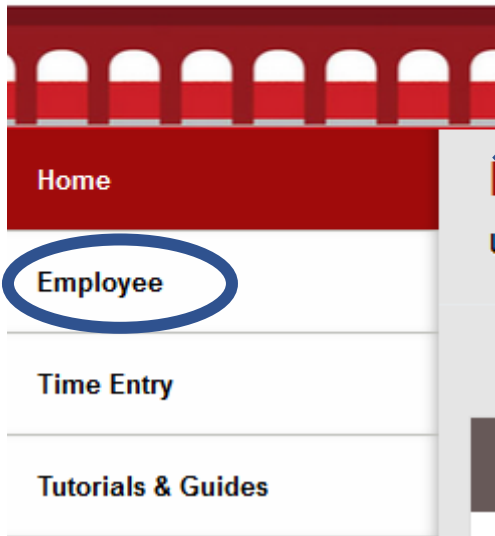


Faculty Evaluation

Faculty Member Acknowledgement

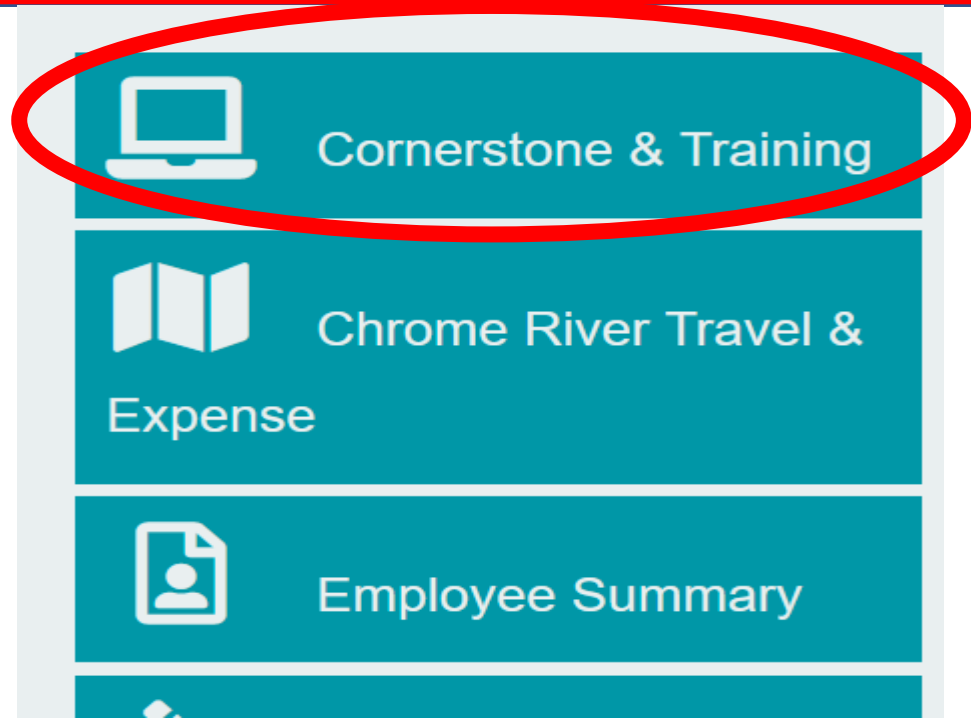
Step 4

Login to Cornerstone



louisiana.edu

In ULINK click on
“Employee” tab
then click on
“Cornerstone & Training” on the
upper right of
screen



Access the Evaluation

Pending Performance Tasks will be in the Lower Left Block of Your Cornerstone Welcome Page

Pending Performance Tasks	
	Due Date
Complete Faculty Member Review	2/2/2020

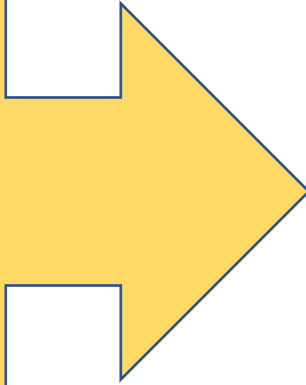


Click  to begin

Click  to Move to next page

Review Comments on each page

You may need to click here to see all comments



Overall Summary:

[VIEW 3 COMMENTS](#) ↓



[Redacted] (Dean) Rated: 4.7 - Exceeds Expectations Review: 2019 Annual Faculty Evaluation Form Time: 1/23/2020 2:19 PM

Overall comments by Dean



[Redacted] (Manager) Rated: 4.7 - Exceeds Expectations Review: 2019 Annual Faculty Evaluation Form Time: 1/23/2020 12:38 PM
comments from Department Head

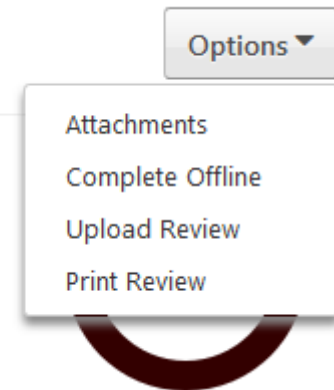
No Skipping

You must view ALL pages of the Review in order to Submit your Acknowledgement and complete the task

Procedure to Request Provost Review

1. Attach a letter to the Review addressed to the Dean detailing the reason for the request.
2. Enter “Provost review requested; letter attached” in the Comment box of the Acknowledgement Page
3. Send a hard copy of the letter to the Dean

Click “Options” on the top right of page to add attachments



Acknowledgement

Click Here

Faculty Member

I acknowledge that providing my electronic approval is equivalent to signing this document and I understand that my electronic signature is binding.

Sign

Then Click Here

Changes to

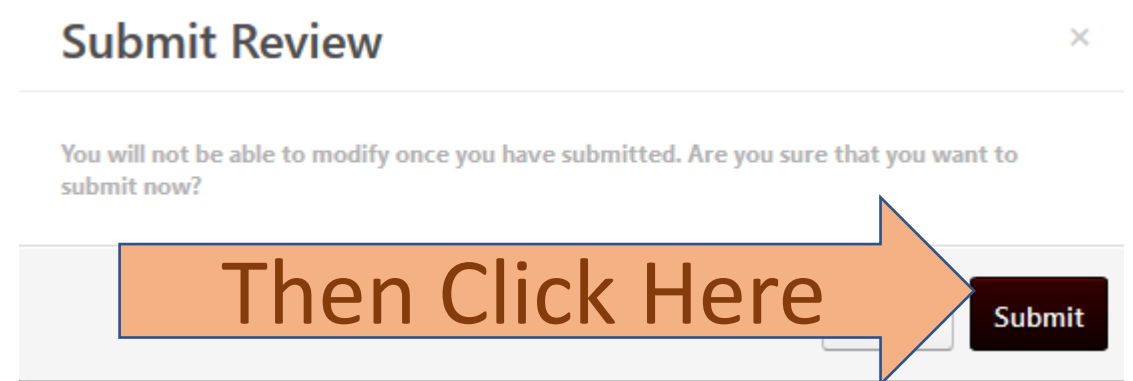
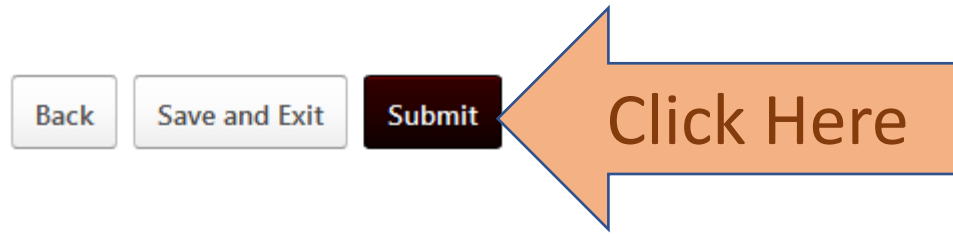
Faculty Member

Your Name Date:1/23/2020

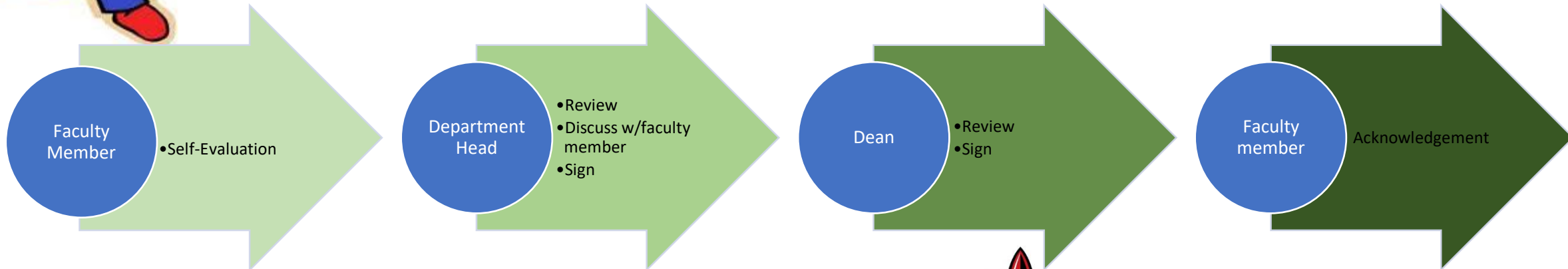
Redo

Scroll Down to Submit

The “Submit” button will appear when all of the Pages for this Step have been Viewed



Step 4 Complete



To View a Previously Submitted Evaluation

Click on Navigation Icon (Hamburger) in the Upper Right Corner of Cornerstone Page. Then Click on “Performance” then, “Performance Reviews”



- Home >
- Learning >
- Performance >
- Goals
- Performance Reviews
- Competency Assessment Su...
- My Checklists
- My Peers
- Development Plans
- Manage Employee Relationsh...
- To Do's
- Manage Shared and Dynamic...
- Observation Checklists
- Reports >

Launch Review

My Assigned Reviews

My Personal Reviews

Title:

Search

Show completed and expired tasks

Title

Complete Faculty Member Review

Then Click in Box