



UNIVERSITY
OF
LOUISIANA
L a f a y e t t e

Staff Vacancy

Position: Laboratory Assistant Half-Time Appointment (50%) EEO No. LA 11-16

Responsibilities:

The University of Louisiana at Lafayette invites nominations and applications for the position of Laboratory Assistant. Reporting to the Child & Family Studies Early Childhood Lab Director, the Laboratory Assistant will:

- Under general supervision of the Director, serve as the lead teacher to plan and implement lesson plans, based on research and best-practices, designed to develop a range of social-emotional, cognitive, language & literacy, and motor skills for individual and groups of children within the classroom and outdoor play areas of the CAFS Early Childhood Lab.
- Observe, record, and assess individual and group learning to apply professional knowledge of child development principles to insure child-oriented activities are appropriate to the needs of individual children with concern for interests, special needs, special talents and individual style and pace of learning.
- Supervise, mentor, and train student employees and classroom volunteers.
- Model and maintain confidentiality in and outside of the classroom setting in regard to children, parents, staff, adult students and volunteers; follow guidelines established by UL Lafayette and the CAFS EC Lab policies and as articulated by the director.

Qualifications:

Minimum qualification is a Bachelor's Degree in Child & Family Studies, Child Development, Early Childhood Education, or related field from a regionally accredited institution with at least two years of early childhood education experience. Preferred qualifications are an Early Childhood teacher certification (e.g., Birth to Five, Pre-K to 3rd grade, or Early Intervention) teacher certification and experience in supervising and mentoring adult students. The successful applicant must demonstrate an ability to work as part of a mutually dependent and supportive team in the Child & Family Studies Early Childhood Lab. Additionally, the applicant should be proficient in the usage of MS Windows Operating Systems (Office Suite). Good communication skills are essential; as are equanimity under stress and an ability to adapt quickly to change.

Administrative Unit:

The Child & Family Studies Early Childhood Lab (CAFS EC Lab) is a unit within Sociology/Anthropology/Child & Family Studies Department which serves the primary purpose of providing University of Louisiana at Lafayette students with opportunities for observation of and participation with children between the ages of three and five years.

In coordination with this purpose, the CAFS EC Lab provides an optimal program to foster the physical, social, emotional, cognitive, language and literacy development of each young child

enrolled. This service function of the CAFS EC Lab is available to any child and family in the community within the limits of the enrollment policies. In addition to the laboratory and service functions, the CAFS EC Lab also provides a model early childhood facility for community, area, and state, as well as a research facility for child development and related university disciplines. The CAFS EC Lab program and teaching are based on developmentally appropriate and research-based practice. Because children learn best through play and hands-on manipulation, we encourage children to explore new materials and relationships in a safe, secure environment. We incorporate activities at all stages of development. The program and curriculum focus on the whole child and are designed to meet the diverse social, physical, emotional, cognitive, language and literacy needs of individual children. Additionally, we foster a sense of self-respect, concern for others, independence, and environmental awareness through positive guidance and problem-solving techniques.

Environment:

The University of Louisiana at Lafayette is a Research University with High Research Activity public institution with an enrollment of approximately 16,700 students with a full-time faculty of about 600. UL Lafayette consists of 9 degree-granting units-The College of the Arts, B.I. Moody III College of Business Administration, Education, Engineering, General Studies, Graduate School, Liberal Arts, Nursing and Allied Health Professions, and the Ray P. Authement College of Sciences. The University offers degree programs in 54 undergraduate disciplines, 20 post bachelor certificates, the master's degree in 26 disciplines, and the doctorate in 10 disciplines. The University of Louisiana at Lafayette is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools. Further information about the University is available on the University's web page at <http://www.louisiana.edu>.

Located midway between New Orleans and Houston, Lafayette is the heart of Louisiana's Acadian-Creole region. The city of over 122,000 is part of the Lafayette-Acadiana area with a total population of 550,000. It is one of Louisiana's fastest-growing metropolitan areas and is the hub of numerous music and cultural festivals and celebrations. Lafayette serves as the base of Louisiana's off-shore oil industry, as well as the financial, retail, and medical center for South-Central Louisiana.

Salary: Dependent on qualifications and experience.

Starting Date: October 1, 2017

Applications: Candidate review will begin immediately. Applicants should send a cover letter, curriculum vita, and the names and contact information of three references to:

Dr. Anjennette Holmes, Director
Child & Family Studies Early Childhood Lab
University of Louisiana at Lafayette
P. O. Box 42891
Lafayette, LA 70504-2891

Application Deadline: September 14, 2017