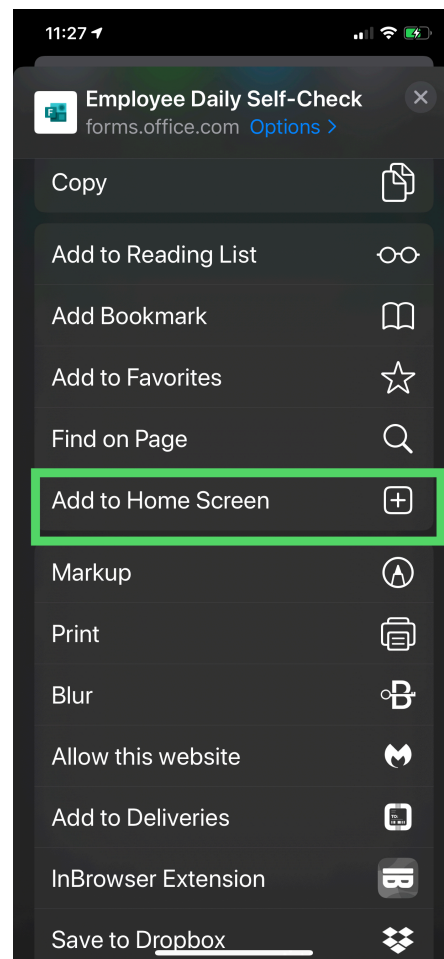
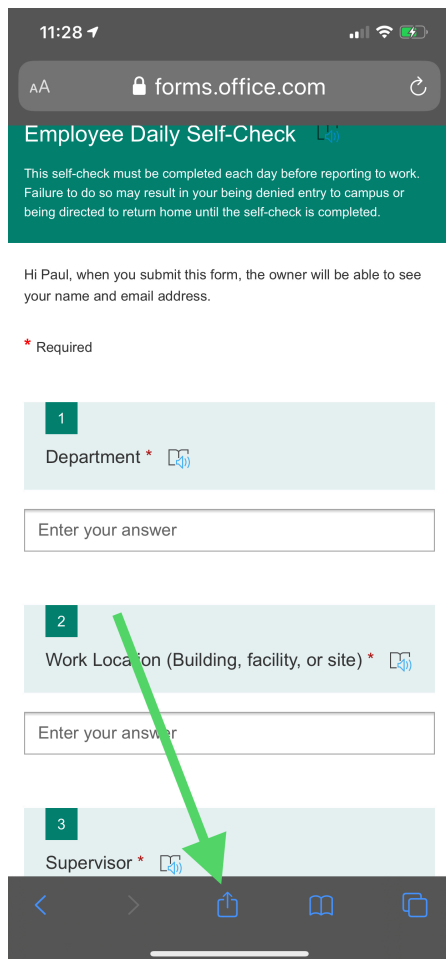


How to Create a Website Link on Your Home Screen

On iPhone or iPad

1. Launch **Safari** on your iPhone or iPad.
2. Navigate to the site that you want to create a Home screen shortcut to.
3. Tap the **Share** icon (the square with an arrow pointing out of it) at the bottom of the screen.
4. Scroll down to the list of actions and tap **Add to Home Screen**. (If you don't see the action, scroll to the bottom and tap **Edit Actions**, then tap **Add** next to the **Add to Home Screen** action. After that, you'll be able to select it from the Share Sheet.)



On Andriod

1. To start, navigate to the page you'd like to add to the home screen.

forms.office.com

Employee Daily Self-Check

This self-check must be completed each day before reporting to work. Failure to do so may result in your being denied entry to campus or being directed to return home until the self-check is completed.

Hi Paul, when you submit this form, the owner will be able to see your name and email address.

* Required

1
Department *

Enter your answer

2
Work Location (Building, facility, or site) *

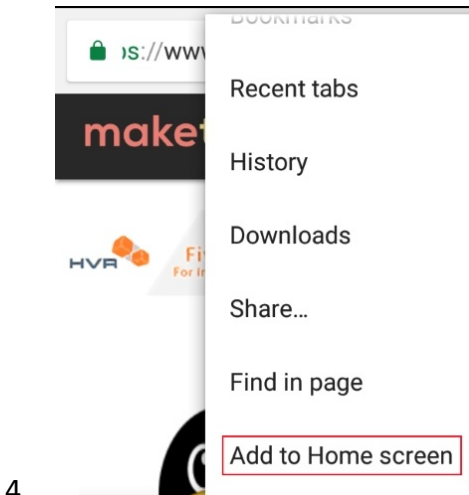
Enter your answer

3

2. Then, press the three dots at the top-right of the Chrome window.



3. Press "Add to Home screen."



- 4.