



Staff Vacancy

EEO# AT 11-17

POSITION: Director of Baseball Operations

RESPONSIBILITIES: Serve as staff resource to the Head Baseball Coach by providing coordination and planning between the Head Coach, his staff, and the senior administrative staff. Provide administrative support for all events and activities of the Baseball program. Represent the Head Coach and/or staff at various meetings or functions. Serve as the primary liaison between the Baseball office and the athletic business office as well as other Institutional offices. Works with the Head Baseball Coach to develop, direct and implement an effective public relations plan and promotional events related to the Baseball program; coordinate special events. Coordinate all aspects of team travel, including but not limited to transportation, meals, and housing arrangements. Submit and monitor the Baseball department budget. Assist with recruiting logistics for official and unofficial visits. This includes itineraries, travel, meals, and associated meetings for coaches and prospects. Support student-athlete community involvement to include schools and hospital visits. Support the educational mission of the University and the professional obligation to enhance intercollegiate athletics by providing opportunities to educate students interested in this field. Provide broad based and specific experience to students through internship opportunities and student worker positions. Be committed to the compliance process and assist with rules-education. Serve as an ambassador of the University and its Athletics Department to all public entities. Other duties as may be assigned.

QUALIFICATIONS: Bachelor's degree from a regionally accredited institution
Ability to work nights and weekends.

UNIVERSITY AND COMMUNITY: The mission of the University of Louisiana at Lafayette is to offer exceptional education informed by diverse world views striving to develop innovative leaders who advance knowledge. The Southern Association of Colleges and Schools Commission on Colleges accredits the University, which offers undergraduates and graduates degrees in the arts, sciences, and professional programs. The University is a public research university with high research activity, an enrollment of over 18,000 students and 800 faculty members. UL

Lafayette is the largest of nine universities in the University of Louisiana System. The University offers degree programs in 55 undergraduate disciplines, 15 post-bachelor certificates, seven graduate certificates, the master's degree in 28 disciplines and the doctorate in 10 disciplines. Additional information about the University is available on the University webpage at <http://louisiana.edu/>

Located midway between New Orleans and Houston, Lafayette is the heart of Louisiana's Acadian-Creole region. The city of over 126,000 is part of the Lafayette-Acadiana area, which has a total population of 616,000 and is one of Louisiana's fastest-growing metropolitan areas. Lafayette serves as the base of Louisiana's offshore oil industry, as well as the financial, retail, and medical center for South-Central Louisiana.

SALARY: Commensurate with qualifications and experience.

APPLICATIONS: Send letter of application, resume, and references to:

Director of Athletics / Baseball
University of Louisiana
537 Cajundome Blvd., Suite 239
Lafayette, LA 70506

Email: kimberlybroussard@louisiana.edu

*** *Emailed resumes must include physical mailing addresses.*

The University of Louisiana at Lafayette does not discriminate on the basis of race, color, national origin, age, religion, sex, sexual orientation, or disability in admission to, access to, treatment in, or employment in its programs and activities as required by Title VI and Title VII of the Civil Rights Act of 1964, Age Discrimination in Employment Act of 1967, Age Discrimination Act of 1975, the Equal Pay Act of 1963, Title IX of the Education Amendments of 1972, Executive Order 11246, Section 503 and 504 of the Rehabilitation Act of 1973, Section 402 of the Vietnam Era Veterans Readjustment Assistant Act of 1974 and 1990 Americans with Disabilities Act.-See more at <http://personnel.louisiana.edu/employment-opportunities/policy-nondiscrimination>