



UNIVERSITY  
OF  
LOUISIANA  
L a f a y e t t e

# Staff Vacancy

**POSITION:** Professional Staff – First-Year Experience Program

**EEO# AA 26-16**

**RESPONSIBILITIES:**

The University of Louisiana at Lafayette invites applications for a 12-month professional staff position in the Office of First-Year Experience. Teaching and supporting the mission of the Office of First-Year Experience are the primary responsibilities of the position. Incumbent will teach a maximum of 4 sections of the 3-credit hour UNIV 100 course in any given semester. UNIV 100 is a first-year seminar that strives to maximize college success by introducing students to successful learning strategies for success in university-level academic work. Learning outcomes for the course include effective oral and written communication, critical thinking and problem solving, information literacy, and related areas. The successful applicant is expected to be student-oriented, to utilize active teaching and learning strategies, and to be accountable for demonstrated student attainment of course learning outcomes. In addition to teaching, supporting the initiatives of the Office of First-Year Experience is an integral aspect of the position. Support functions include advising, assessment, curriculum development, and other instructional-related duties, as well as assisting the Office of First-Year Experience with training and support of adjunct faculty, living/learning community support, and event management. Some outreach activities to prospective students will also be involved.

**QUALIFICATIONS:**

Earned master's degree from an accredited university. Preference will be given to applicants who demonstrate a strong commitment to teaching and service, especially to First-Year Seminar courses and services targeted in the strategic plan of the University of Louisiana at Lafayette and the mission of the Office of First-Year Experience. Teaching experience in higher education is required; 3 years or more preferred. Preference will be given to candidates who have experience using databases and software products that facilitate advising and assessment activities.

**UNIVERSITY AND COMMUNITY:**

The mission of the University of Louisiana at Lafayette is to offer exceptional education informed by diverse world views striving to develop innovative leaders who advance knowledge. The Southern Association of Colleges and Schools Commission on Colleges accredits the University, which offers undergraduate and graduate degrees in the arts, sciences, and professional programs. The University is a public research university with high research activity, an enrollment of over 18,000 students and 800 faculty members. UL Lafayette is the largest of nine universities in the University of Louisiana System. The University offers degree programs in 55 undergraduate disciplines, 15 post-bachelor certificates, seven graduate certificates, the master's degree in 28 disciplines and the doctorate in 10 disciplines. Additional information about the University is available on the University's webpage at <http://louisiana.edu/>

The core values of the University include: equity, integrity, intellectual curiosity, creativity, tradition, transparency, respect, collaboration, pluralism, and sustainability. UL Lafayette consists of nine degree-granting units: Arts, B.I. Moody III College of Business Administration, Education, Engineering, Graduate School, Liberal Arts, Nursing and Allied Health Professions, Ray P. Authement College of Sciences, and University College.

Located midway between New Orleans and Houston, Lafayette is the heart of Louisiana's Acadian-Creole region. The city of over 126,000 is part of the Lafayette-Acadiana area, which has a total population of 616,000 and is one of Louisiana's fastest-growing metropolitan areas. Lafayette serves as the base of Louisiana's offshore oil industry, as well as the financial, retail, and medical center for South-Central Louisiana.

**SALARY:** Commensurate with experience.

**ANTICIPATED STARTING DATE:** 8/15/17

**APPLICATIONS:**

Send letter of application (detailing your interest in and experience working with first-year students as well as your general teaching philosophy), curriculum vitae, three letters of recommendation, and copies of teaching evaluations and/or teaching portfolio to Dana Bekurs, Associate Director, OFYE Search Committee, P.O. Box 43695, University of Louisiana at Lafayette, Lafayette, LA 70504, or via email to [ofyjobs@louisiana.edu](mailto:ofyjobs@louisiana.edu). Finalists for this position will be required to submit official transcripts at the time of in-person interviews.

Closing date for applications is until filled.

The University of Louisiana at Lafayette does not discriminate on the basis of race, color, national origin, age, religion, sex, sexual orientation, or disability in admission to, access to, treatment in, or employment in its programs and activities as required by Title VI and Title VII of the Civil Rights Act of 1964, Age Discrimination in Employment Act of 1967, Age Discrimination Act of 1975, the Equal Pay Act of 1963, Title IX of the Education Amendments of 1972, Executive Order 11246, Section 503 and 504 of the Rehabilitation Act of 1973, Section 402 of the Vietnam Era Veterans Readjustment Assistance Act of 1974 and the 1990 Americans With Disabilities Act. - See more at: <http://personnel.louisiana.edu/employment-opportunities/policy-nondiscrimination>