



## STAFF VACANCY

**Position:**     **Instructional Technologist**                   **EEO No. AA 10-16**

The University of Louisiana at Lafayette invites applications for the position of Instructional Technologist, a member of the Instructional Support team in the Office of Distance Learning. Reporting to the Instructional Support Manager, the Instructional Technologist will provide technical management, training, and advanced support of the Office's instructional technology. Instructional Technology tools - lecture capture, web-conference, academic integrity, content authoring, and collaboration tools - support teaching and learning in the online environment.

### **Responsibilities:**

The Instructional Technologist:

- **Advocates for technology innovation**
  - Evaluates requests, makes recommendations, and executes strategies for improvement and expansion of instructional technology tools.
  - Coordinates selection and piloting of instructional technology.
- **Investigates and supports instructional technology**
  - Administers instructional technology tools, user access, and usage.
  - Troubleshoots technology issues and coordinates with IT and vendors to ensure timely and successful resolution. Tracks results.
  - Maintains detailed knowledge of instructional technology features and functionality; tracks progress of new and pending developments.
- **Communicates best practices for using instructional technology**
  - Develops and facilitates technology support content through a variety of media (video, web, documentation, and face-to-face delivery).
  - Supports compliance with student privacy, accessibility, academic integrity, and other institutional policies involved in the applications of instructional technology.
- **Demonstrates using technology to create an innovative teaching and learning environment**
  - Participates in the creation and delivery of faculty professional development on best practices for teaching and learning with technology.
  - Guides faculty, staff, and students in the implementation of instructional technology based on contemporary best practices.
- **Facilitates collaboration among instructional technology users**
  - Collaborates with instructors, designers, and other users to support and coordinate instructional technology use.
  - Coordinates learning communities and user groups to share experiences, ideas, and best practices for using instructional technology.

**Qualifications:**

**Education:** Bachelor's degree (Master's degree preferred)

**Experience:** Three years' experience in technology management, training, and advanced support. (Experience in online education preferred.)

**Administrative Unit:**

The [Office of Distance Learning](#) is a unit within Academic Affairs that functions as the coordinating entity for UL Lafayette's e-learning enterprise. Professional staff members work with faculty and staff across departments to create high quality hybrid and online courses and programs.

**Salary:** Dependent on qualifications and experience.

**Starting Date:** January 1, 2017

**Applications:** Candidate review will begin immediately. Applicants should send **one** PDF file including a cover letter, résumé, and the names and contact information of three references to:

Dr. Luke Dowden, Director  
Office of Distance Learning  
[luke.dowden@louisiana.edu](mailto:luke.dowden@louisiana.edu)

**Application Deadline:** Until the position is filled.

**University and Community:**

The mission of the University of Louisiana at Lafayette is to offer exceptional education informed by diverse world views striving to develop innovative leaders who advance knowledge. The Southern Association of Colleges and Schools Commission on Colleges accredits the University, which offers undergraduate and graduate degrees in the arts, sciences, and professional programs. The University is a public research university with high research activity, an enrollment of over 18,000 students and 800 faculty members. UL Lafayette is the largest of nine universities in the University of Louisiana System. The University offers degree programs in 55 undergraduate disciplines, 15 post-bachelor certificates, seven graduate certificates, the master's degree in 28 disciplines and the doctorate in 10 disciplines. Additional information about the University is available on the University's webpage at <http://louisiana.edu/>

The core values of the University include: equity, integrity, intellectual curiosity, creativity, tradition, transparency, respect, collaboration, pluralism, and sustainability. Located midway between New Orleans and Houston, Lafayette is the heart of Louisiana's Acadian-Creole region. The city of over 126,000 is part of the Lafayette-Acadiana area, which has a total population of 616,000 and is one of Louisiana's fastest-growing metropolitan areas. Lafayette serves as the base of Louisiana's offshore oil industry, as well as the financial, retail, and medical center for South-Central Louisiana.

The University of Louisiana at Lafayette does not discriminate on the basis of race, color, national origin, age, religion, sex, sexual orientation, or disability in admission to, access to, treatment in, or employment in its programs and activities as required by Title VI and Title VII of the Civil Rights Act of 1964, Age Discrimination in Employment Act of 1967, Age Discrimination Act of 1975, the Equal Pay Act of 1963, Title IX of the Education Amendments of 1972, Executive Order 11246, Section 503 and 504 of the Rehabilitation Act of 1973, Section 402 of the Vietnam Era Veterans Readjustment Assistance Act of 1974 and the 1990 Americans With Disabilities Act. - See more at: <http://personnel.louisiana.edu/employment-opportunities/policy-nondiscrimination> .