

2nd Level Supervisor Acknowledgement

Step 3

Login to ULINK > Click on “Employee” tab
> Click on “Cornerstone “ in Human
Resources block



In Cornerstone, Click on
Navigation Icon (☰),
then *Performance*,
then *Performance
Reviews*



Select the Evaluation you
wish to Review



click me

Pages of the Review/Planning

Pages for 2019 Review

Pages for 2020 Planning

- Overview
- Goal Rating
- Core Competency Rati...
- Departmental Compet...
- Goal Planning
- Core Competency Plan...
- Departmental Compet...
- Development Planning
- Summary
- Position Description
- Signatures-Unclassified

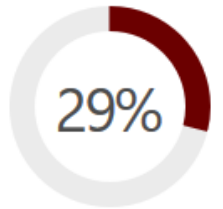
2019 Evaluation for Unclassified Staff

Options



998191|Lab Specialty Analysis Tech
1/1/2019 - 12/31/2019

Disregard!



Overview

Your annual performance evaluation is an important tool to support your professional development as an employee of the University of Louisiana at Lafayette. This provides an opportunity to be recognized for your contributions and to collaborate with your supervisor in aligning your goals and performance with the mission and values of the University.

Review Step Progression

- Self Evaluation (Due: 1/31/2020)
- Evaluating Supervisor Review
- Second Level Evaluator Review
- Evaluating Supervisor Discussion and Sign Off
- Employee Acknowledgment

Indicates which step you are on

Click Here to Start

Get Started

Position Description



Required Knowledge Skills and Abilities



Manager) Review: V3 2019 Annual Evaluation For Unclassified Staff Time: 12/10/2019 12:21 PM

The purpose of this policy is to provide procedures and guidelines for the implementation of background investigation checks, to include criminal history, for all classified and unclassified staff and faculty hired by the University.



Manager) Review: 2019 Performance Planning Time: 11/25/2019 11:25 AM

The purpose of this policy is to provide procedures and guidelines for the implementation of background investigation checks, to include criminal history, for all classified and unclassified staff and faculty hired by the University.

For each area of the Position Description you will see what was entered on the 2019 Planning and what the Current Description is. This enables you to review any changes that have been made to the Position Description.

Review then
Click



Save and Continue

Goal Rating...

Review entries for the following Pages:

- Goal Rating
- Core Competency Rating
- Departmental Competency Rating
- Goal Planning
- Core Competency Planning
- Departmental Competency Planning

Click “Save and Continue” after each Page

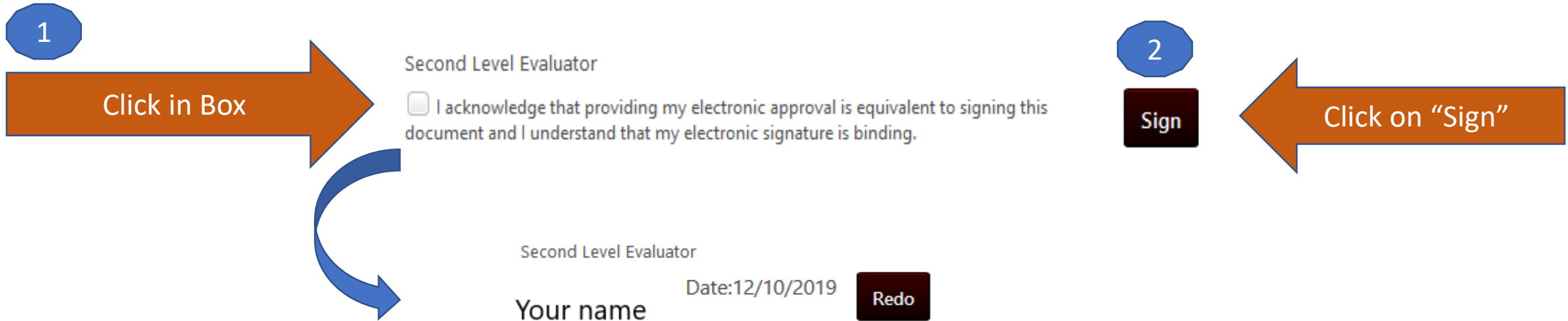
Summary

Review the
Overall
Rating

Click

Next

Signatures



Scroll down to the bottom of the page and Click "Submit"

Submit the Review

Submit Review ×

You will not be able to modify once you have submitted. Are you sure that you want to submit now?

This screen will pop up. Click “Submit” for the review to move to Step 4 – Supervisor Discussion and Sign-Off

Step 3 Complete

