Position: Academic Counselor

Responsibilities:
The University of Louisiana at Lafayette invites nominations and applications for the position of Academic Counselor. Reporting to the Academic Success Center Director, the Academic Counselor will:

- Advise beginning students and special populations regarding strategies for academic success.
- Speaking to large groups for group presentations.
- Counsel students in academic transition such as those: on probation and/or suspension; declaring or changing majors; withdrawing courses, etc.
- Teach UNIV 100 - First Year Seminar: Cajun Connection
- Teach ACSK 100 - Math Fundamentals
- Teach ACSK 120 - Topic in Academic Skills
- Design online workshops on academic success topics such as time management, test-taking skills, stress management and more.

Qualifications:
Minimum qualification is a Master’s Degree, from a regionally accredited institution. Preferred qualification is at least two years of teaching experience. The successful applicant must demonstrate an ability to work as part of a mutually dependent and supportive team in the Academic Success Center. Additionally, the applicant must work cooperatively with other University faculty and administrative personnel. Good communication skills are essential, as are abilities to remain calm under pressure and adapt quickly to change.

Administrative Unit:
The Academic Success Center is a unit within Academic Affairs which assists new students in making a successful transition into UL Lafayette. ASC staff members provide academic support services and academic and career counseling to all students, but particularly to students in their first two years of college. The Academic Success Center consists of a Director and seven Academic Counselors, as well as three classified staff positions.

Environment:
The University of Louisiana at Lafayette is a Research University with High Research Activity public institution with an enrollment of approximately 16,700 students with a full-time faculty of about 600. UL Lafayette consists of 9 degree-granting units.
College or The Arts, B.I. Moody III College of Business Administration, Education, Engineering, General Studies, Graduate School, Liberal Arts, Nursing and Allied Health Professions, and the Ray P. Authement College of Sciences. The University offers degree programs in 54 undergraduate disciplines, 20 post bachelor certificates, the master’s degree in 26 disciplines, and the doctorate in 10 disciplines. The University of Louisiana at Lafayette is accredited by the Commission on Colleges of the Southern Associations of Colleges and Schools. Further information about the University and the Nursing department is available on the University’s web page at http://www.louisiana.edu.

Salary: Dependent on qualifications and experience.

Starting Date: ASAP

Applications: Candidate review will begin immediately. Applicants should send a cover letter, resume, and the names and contact information of three references to:

Ms. Bette Harris, Director
Academic Success Center
University of Louisiana at Lafayette
P. O. Box 41650
Lafayette, LA 70504

Application Deadline: July 10th, 2015
EEO #: AA 16-14