

# STAFF VACANCY



UNIVERSITY  
OF  
LOUISIANA  
*L a f a y e t t e*

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EEO- AA 17-14

**POSITION:** Professional Staff – First-Year Experience Program

**RESPONSIBILITIES:** The University of Louisiana at Lafayette invites applications for a 12-month professional staff position in the Office of the First-Year Experience. Teaching and supporting the mission of the Office of the First-Year Experience are the primary responsibilities of the position. Incumbent will teach a maximum of 4 sections of the 3-credit hour UNIV 100 course in any given semester. UNIV 100 is a first-year seminar that strives to maximize college success by introducing students to successful learning strategies for success in university-level academic work. Learning outcomes for the course include effective oral and written communication, critical thinking and problem solving, information literacy, and related areas. The successful applicant is expected to be student-oriented, to utilize active teaching and learning strategies, and to be accountable for demonstrated student attainment of course learning outcomes. In addition to teaching, supporting the initiatives of the Office of the First-Year Experience is an integral aspect of the position. Support functions include advising, assessment, curriculum development, and other instructional-related duties, as well as assisting the director and assistant director with training and support of adjunct faculty, living/learning community support, and event management. Some outreach activities to prospective students will also be involved.

**QUALIFICATIONS:** Earned master's degree from an accredited university. Preference will be given to applicants who demonstrate a strong commitment to teaching and service, especially to FYE courses and services targeted in the strategic plan of the University of Louisiana at Lafayette and the mission of the Office of the First-Year Experience. Teaching experience in higher education is required; 3 years or more preferred. Preference will be given to candidates who have experience using databases and software products that facilitate advising and assessment activities.

ADMINISTRATIVE  
UNIT:

UNIV 100 is housed within the Office of the First-Year Experience, under the auspices of Academic Affairs.

The University of Louisiana at Lafayette is a Research University with High Research Activity public institution with an enrollment of 16,700 students and with a full-time faculty of 600. UL Lafayette consists of 9 degree-granting units: the College of the Arts, B.I. Moody II College of Business Administration, Education, Engineering, General Studies, Graduate School, Liberal Arts, Nursing and Allied Health, and the Ray P. Authement College of Sciences. The University offers degree programs in 54 undergraduate disciplines, 20 post bachelor certificates, the master's degree in 26 disciplines, and the doctorate in 9 disciplines. The University of Louisiana at Lafayette is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools. Further information about the University is available on the University's web page at <http://www.louisiana.edu>.

Located midway between New Orleans and Houston, Lafayette is the heart of Louisiana's Acadian-Creole region. The city of over 122,000 is part of the Lafayette-Acadiana area with a total population of 550,000 is one of Louisiana's fastest-growing metropolitan areas and is the hub of numerous music and cultural festivals and celebrations. Lafayette serves as the base of Louisiana's off-shore oil industry, as well as the financial, retail, and medical center for south-central Louisiana.

SALARY:

Commensurate with experience

STARTING DATE:

August 1, 2015

APPLICATIONS:

Send letter of application (detailing your interest in and experience working with first-year students as well as your general teaching philosophy), curriculum vitae, three letters of recommendation, and copies of teaching evaluations and/or teaching portfolio to Dr. Jennifer Faust, Chair, OFYE Search Committee, P.O. Box 44332, University of Louisiana at Lafayette, Lafayette, LA 70504, or via email to [jfaust@louisiana.edu](mailto:jfaust@louisiana.edu). Finalists for this position will be required to submit official transcripts at the time of in-person interviews.

Closing date for applications is July 8, 2015. AA/EOE