Staff Vacancy

POSITION: Programmer Analyst

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The Programmer Analyst supports the University’s Institutional Research department by providing data extraction and reporting needs. Reporting to the Director of Institutional Research, the Programmer Analyst is responsible for providing database management and analytical support for the data reporting environment.

Responsibilities:

- Develop reports and reporting applications using relational database technology, such as PL/SQL.
- Responsible for designing, developing, and supporting the reporting environment and serving as a hands-on report developer.
- Extract data from data warehouse using IBM Cognos Software (or other enterprise business intelligence/analytics reporting solution) to complete external surveys and information requests.
- Routinely validates data and works with University personnel to ensure data integrity.
- Responsible for interacting with user communities at all levels of function across the University to identify the information needed for decision-making purposes.
- Coordinate with Information Technology and others to identify the best business intelligence model to meet data/reporting needs.

Qualifications:

- Bachelor’s degree required, preferably in computer science, management information systems, or similar field.
- Experience in computer systems programming preferred.
- General knowledge of data warehousing, data stores, and data structures required.
- Functional knowledge of IBM Cognos Software (or other enterprise business intelligence/analytics reporting solution) preferred.
- Must possess the ability to develop and manipulate databases, spreadsheets, and word processing software.
- Ability to work independently and meet deadlines required.
- Strong organizational skills; excellent verbal and written communication skills; demonstrated ability to multi-task; strong attention to detail; and the ability to manage multiple projects with time-sensitive deadlines.

Applications: Candidate review will begin immediately and continue until the position is filled. Applicants should send a cover letter, resume, and contact information of three references to:

Lisa Lord, Director
Office of Institutional Research
Email: lisa@louisiana.edu

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